



PATIENT PARTICIPATION GROUP - MINUTES

Monday 20th April 2015 at 5:45 pm

Present: : Rosemary Rives Roberts (Chair), Anne Balcomb (Vice Chair), Jill Doe, Lynn Lane, Jack Earnshaw, Karen Acott and Sam Bunton.

Open forum 5.45pm – 6.00pm without members of Wallingbrook Health Group present.

Apologies: Maggie Samuel

1.0	Minutes of the last meeting	
1.1	These were agreed for publication on the website.	
2.0	Matters Arising	
2.1	KA said in reply to AB's query that the partners have said that they do refer patients to the Memory Cafes. It was agreed that AB would e-mail dates of the Winkleigh meetings to SB.	AB
2.2	SB confirmed that the Spring Newsletter has now been distributed.	
3.0	Forum Feedback	
3.1	RRR. Informed meeting of a verbal complaint made by a patient about Doctors not keeping to appointment times. KA requested details.	RRR/KA
4.0	WHG Update	
4.1	KA confirmed that the handover of North Tawton Surgery to Bow Surgery had gone well. She also reported that some Wallingbrook appointments had had to be cancelled at short notice because one of the GPs had been sick. Patients had been advised to turn up and wait to be seen.	
4.0	Winkleigh	
4.1	AB said that she had submitted a Report on the PPG's activities over the past year to the Winkleigh Parish Council. She also handed to KA a	

Correspondence to: Wallingbrook Health Centre, Back Lane, Chulmleigh,
Devon, EX18 7DL. Tel 01769 580295. Fax 01769 581045

VAT Registration Number 879082282

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	suggestion left in Winkleigh Surgery Suggestion Box.	
5.0	Okement	
5.1	LL reminded KA that she needed patient information leaflets for distribution to estate agents in Okehampton. KA said that she would e-mail them to her.	LL/KA
6.0	Lapford	
6.1	JD requested the information for advertising Healthy Living Week, so that she could try to meet the deadline to put it in the Lapford Parish Magazine.	GD/SB/MS
7.0	Burrington	
7.1	JE raised a query re transport to the Surgery following the reduction in bus services. RRR said that she would research details of the 'Ring and Ride' transport services available, to be published in the newsletter.	RRR
8.0	Healthy Living Week	
8.1	The deadline for the final draft programme for Healthy Living Week is 13 May. The programmes will be ready for distribution in the week beginning 1 June.	MS/SB
9.0	Newsletter	
9.1	The deadline for submissions for the Summer newsletter is 2 May. The newsletter will be published on 16 June.	ALL/SB
10.0	AOB	
10.1	RRR reported that 19 replies had been received on the survey re choice of activities for funding bid in October.	
11.0	Part 2 Minutes	
11.1	None	
12.0	Date of next meetings: 1 st June 2015 at 5.45 pm with attendance by WHG at 6.00 pm	

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