



PATIENT PARTICIPATION GROUP - MINUTES

Monday 20th July 2015

Present:

Open forum 5.45pm – 6.00pm without members of Wallingbrook Health Group

Present: Rosemary Rives-Roberts (Chair), Ann Balcombe (Vice Chair), Lynn Lane, Jack Earnshaw, Gill Doe, Karen Acott, Sam Bunton.

Apologies: Maggie Samuel

1.0	Minutes of the last meeting	
1.1	These were agreed for publication on the website.	
2.0	Matters Arising	
2.1	2.2 LL has now received the patient information leaflets for distribution to Estate Agents	
2.2	2.3 GD confirmed that the Lapford parish magazine comes out every month and that copy to be included is required by the 14 of the month.	
2.3	2.6 RRR said that she would report further on the replies to the survey re choice of activities for the funding bid in October later in the meeting.	
2.4	2.8 SB confirmed that she will change the Terms of Reference as agreed.	
2.5	7.1 GD reported that there is now funding for First Aid training in Lapford and Chawleigh.	
2.6	9.1 It was agreed that fewer copies of the newsletter would be printed in future. SB will also send AB 10 copies of the patient information leaflet for distribution to Winkleigh Estate Agencies.	
2.7	10.1 It was agreed that arrangements for the AGM would be discussed later in the meeting.	
3.0	Forum Feedback	
	RRR gave Forum feedback	

Correspondence to: Wallingbrook Health Centre, Back Lane, Chulmleigh, Devon, EX18 7DL. Tel 01769 580295. Fax 01769 581045

VAT Registration Number 879082282

*Please note that all calls to and from the surgery are recorded and may be monitored for quality and training purposes.

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4.0	WHG Update	
4.1	<p>KA said that there is now open access at the Chulmleigh surgery on Mondays, Wednesdays and Fridays from 11am. The Practice is still trying out these sessions. She also said that it is helpful to get feedback on the appointments system.</p> <p>In reply to a question from GD she confirmed that the monthly Friday afternoon complex care sessions are now taking place.</p> <p>Re the consent required to share patient information – this must be given by patients in the presence of a GP or practice nurse. SB said that an article about the 2 systems of sharing patient information will be included in the next newsletter.</p>	
5.0	Winkleigh	
5.1	AB said that she would give details of room hire in Winkleigh Community Centre for the AGM at item 9 on the agenda.	
6.0	Okement	
6.1	LL said that patient numbers in the Okement Surgery have increased since February, there are now 41 additional patients.	
7.0	Lapford	
8.0	Burrington	
9.0	AGM	
9.1	AB gave details of availability and cost of Winkleigh Community Centre for this year's AGM. It was agreed that we would hire the main room and the kitchen from 6pm – 8pm on Wednesday 11 th November. AB will make the booking.	
10.0	Sports Survey Analysis	
	RRR told the meeting that 30 replies have now been received. Several of the activities requested are already available. She read out other activities listed in the replies	
11.0	Any other business	
11.1	SB advised AB that she would update the file for Winkleigh Surgery.	
11.2	KA discussed the “5 Ways to Wellbeing” promoted by the Practice to encourage patients to live healthy lifestyles.	
12.0	Part 2 Minutes - Matters arising were discussed	
13.0	Dates of next meetings: Monday 24th August with WHG in attendance at 6pm	

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