



## PATIENT PARTICIPATION GROUP - MINUTES

**Monday 7<sup>th</sup> March 2016**

**Present:** Anne Balcomb (Vice Chair), Jack Earnshaw, Jill Doe, Lynn Lane, Lucy Harris, Sam Bunton and Dr Tim Burke (later in the meeting)

**Open forum 5.45pm – 6.00pm without members of Wallingbrook Health Group present.**

**Apologies:** Rosemary Rives-Roberts (Chair), Maggie Samuel and Karen Acott.

<b>1.0</b>	<b>Minutes of the last meeting</b>	
1.1	These were agreed for publication on the website.	
<b>2.0</b>	<b>Forum Feedback</b>	
2.1	A prospective member decided he did not want to join the PPG after reading the Terms of Reference. He will attend future AGMs.	
<b>3.0</b>	<b>WHG Update</b>	
3.1	SB. Publication of the newsletter has been postponed pending the announcement of changes at WHG	
3.2	LH. Dr Thomas will be leaving at the end of April, he will reduce his Thursday sessions from February and Dr Wilson Smith will cover Thursday sessions until Dr Thomas leaves. Dr Guildford, Dr Wielink and Dr Burke will take over Dr Thomas's patients.	
3.3	WHG has been restructured, and it has been a contractual requirement by 31 <sup>st</sup> March 2016 that every patient should be informed of the name of their GP.	
3.4	From 1 <sup>st</sup> May the "Same Day" team will be working in the Chulmleigh Surgery every morning, patients who need to be seen on the same day can ring up in the morning and be booked into the clinic which starts at 10.30am. Patients will need to sit and wait for the next available clinician.	
3.5	From 1 <sup>st</sup> May 2016 the Winkleigh Surgery will be open from 8.30 until 6pm, closing only for lunch from 1-2pm. There will be one additional GP	

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\*Please note that all calls to and from the surgery are recorded and may be monitored for quality and training purposes.

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	clinic and additional nursing team clinics.	
3.6	3 nursing team members are leaving at the end of March. There will be 2 new members of Staff.	
3.7	The website will change to a new format on 1 <sup>st</sup> July. On 31 <sup>st</sup> March all this information will become available to patients.	
<b>4.0</b>	<b>Winkleigh</b> – There have been no new suggestions.	
<b>5.0</b>	<b>Okement</b>	
5.1	LL reported that patients at Okement Surgery have not yet received their letters about the closure of the Surgery. LH said that a letter should be sent soon to Okehampton Surgery patients by NHS England. There will also be a letter from WHG to patients choosing to transfer to Winkleigh Surgery, explaining who to contact for a home visit.	
<b>6.0</b>	<b>Lapford</b> -None	
<b>7.0</b>	<b>Burrington</b> - None	
<b>8.0</b>	<b>Newsletter</b>	
8.1	The publication has been postponed until sometime in the first two weeks of April.	
<b>9.0</b>	<b>Any other business - None</b>	
<b>10.0</b>	<b>Part 2 Minutes</b> – In confidence	
<b>11.0</b>	<b>Dates of next meetings:</b>	
	Monday 11 <sup>th</sup> April 2016 at 5.45pm	

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