



PATIENT PARTICIPATION GROUP - MINUTES

Monday 11th April 2016

Present: Rosemary Rives-Roberts (Chair) Anne Balcomb (Vice Chair), Maggie Samuel, Jill Doe, Lynn Lane, Karen Acott, Lucy Harris, Sam Bunton

Open forum 5.45pm – 6.00pm without members of Wallingbrook Health Group present.

Apologies: Jack Earnshaw

1.0	Minutes of the last meeting	
1.1	These were agreed for publication on the website with a few amendments	
2.0	Matters Arising	
2.1	It was agreed that we would discuss postponement of the publication of the newsletter later in the meeting.	
2.2	PPG members will go through the Terms of Reference to check on requirements for PPG membership.	
3.0	Forum Feedback	
3.1	RRR. Asked if a member of the WHG team could take minutes of meetings in future, as it is difficult to participate, if they are concentrating on the minutes. KA agreed that this would be arranged for future meetings.	
4.0	WHG Update	
4.1	KA gave feedback on the CQC inspection	
4.2	KA also confirmed that Dr Guildford, Dr Wielink and Dr Burke will take over Dr Thomas's patients at Chulmleigh and that from the beginning of April every patient will be given the name of their GP. Winkleigh will be open for longer hours from the beginning of May.	
4.3	RRR said that the PPG members had received useful suggestions from the CQC representatives about attracting younger people to join the PPG. and how to give information to patients about local activities.	

Correspondence to: Wallingbrook Health Centre, Back Lane, Chulmleigh,
Devon, EX18 7DL. Tel 01769 580295. Fax 01769 581045

VAT Registration Number 879082282

*Please note that all calls to and from the surgery are recorded and may be monitored for quality and training purposes.

"Together we build happy, healthy communities"
www.wallingbrook.co.uk

	These initiatives had been carried out with some success at 2 practices in Cornwall	
5.0	Winkleigh – AB had nothing to report	
6.0	Okement	
6.1	KA confirmed that the Suggestion Box will be taken away from the Okement Surgery.	
6.2	LL agreed that she would remove the PPG folder next week	
6.3	KA said that there are still 778 patients registered to the surgery but that vulnerable patients will be telephoned before it closes. On Monday 25 th April all paper notes will be collected.	
7.0	Lapford – JD had nothing to report	
8.0	Burrington	
9.0	Healthy Living Week	
9.1	MS suggested that we should change the time when the Healthy Living Week is held. There had been a very small response from participants last year. It might be better to have a Healthy Living Day , in the Autumn for example. LL wondered whether it might be a good idea to hold it on the same day as the flu clinics.	
10.0	Newsletter	
10.1	SB confirmed that copies would now be sent to distributors.	
10.0	Any other Business - None	
11.0	Part 2 Minutes - None	
12.0	Dates of next meetings: Monday 9th May 2016 at 5.45pm	

Correspondence to: Wallingbrook Health Centre, Back Lane, Chulmleigh,
Devon, EX18 7DL. Tel 01769 580295. Fax 01769 581045

VAT Registration Number 879082282

*Please note that all calls to and from the surgery are recorded and may be monitored for quality and training purposes.

“Together we build happy, healthy communities”
www.wallingbrook.co.uk